

Malawi Orphan Care Project
Member Meeting – First English Lutheran Church – 6:30 p.m.
Minutes for January 23, 2013

Present: See attached spreadsheet

TOPIC	DISCUSSION	FOLLOW UP/ACTION
Welcome and Introductions	Ken introduced members present in Ohio. Paul presented members in MN. Attendance on attached spreadsheet. Ken opened with prayer.	
Approval of Minutes	Committee name wrong = Small Business (not "New Business") Approved as corrected.	
Financial Report	<p>Jeanne sent out Treasurer's Report as of today. Reviewed. Also email from Paul re: money on hand @ Immanuel. Some administrative costs still need to come out. That will come out of their Undesignated/General.</p> <p>Question regarding third feeding: - the 5% fee will come out of the Undesignated. They have already wired the \$6000.00 directly to the KOCP account. \$50.00 fee for the wire fee. Immanuel wants to obtain input from Shadreck regarding suggestions how to designate their Undesignated. Immanuel's Women's Group has some ideas also. The Women's Group still needs to meet and make some decisions.</p> <p>Perhaps need to obtain information of the % money for food that is earned by the bus. In the past, we had the understanding that the bus paid for 1 meal per week.</p> <p>Joy: A gift of \$10,000.00 for Capital Improvement from an FELC member. Shadreck has stated that their first priority for this money is to expand their chicken business, including a building and personnel. Administrative fee = \$500.00.</p> <p>Joy is working on paperwork to help plan and document progress.</p> <p>Concern expressed regarding waste from excess chickens and how that will impact the purity of the well. This will continue to be discussed.</p> <p>Second priority is to build a house.</p>	<p>Pastor Andy - has to leave for his confirmation.</p> <p>Does bus pay for 1 meal?</p> <p>Joy: documentation of progress</p>
Other	Good Shepherd Lutheran Church - new congregation in MN that has met with Pastor Paul and is interested in joining.	<p>Status of application?</p> <p>Type of membership?</p> <p>Representative name?</p>

	Old Business: Action Items from Previous Meeting:	
501(c) 3 status	Andy: They have received a letter from the IRS. Spoke with our legal counsel and reviewed information received. Our counsel does not understand why they are so far behind. We submitted in early September 2012. Estimated timeframe for approval from the IRS is approximately March of 2013.	Andy: status update of application.
PayPal on website	PayPal now working on website. Several donations have been received and acknowledged. Ken also sent Brad Miller and email and asked if he would like a letter to acknowledge his donated time. Brad stated that that was not necessary. PayPal percentage per deposit is not a set fee. Ken will be the person to send acknowledgment and thank you for PayPal deposits for now.	Ken: any further PayPal acknowledgements?
World Vision Response	Paul - No response	
Well Update	HOORAY!! All members aware that well is now operational. KOCCM most recent Board Meeting - acknowledged that well water is extremely clear.	
Other	Joy: Bracelets came in - approximately 300 received. Sent 100 to Susan.	
	New Business:	
New Church Involvement	<p>Good Shepherd in MN – interested in becoming a member.</p> <p>Trinity in Monroeville, OH - continue to be very interested in membership and potential mission trip. Need to get Pastor Amy connected for these meetings. Looking at both corporate and individual memberships. Andy will ask them to complete the on-line application</p> <p>Jessie Phillips sent MOCP email regarding potential membership of church in Watertown, Wisc. They have requested a presentation. Andy and Joy looking into combining a trip to Wisc. with one of their family trips to get their college children. Potential trip may be in March. Expenses would potentially be simply mileage. Discussion regarding how future trips such as this might be covered.</p> <p>Susan again brought up the idea of a membership fee. Ken mentioned that part of our 5% operating fee could go for this such as this. Outside congregations could also pay for part of the travel expense. We can also track our expenses this year. Jill mentioned that a membership fee helps with buy in and commitment.</p> <p>Grace Evangelical Lutheran Church - Springfield - has committed funds for their Global</p>	<p>Status of application?</p> <p>Status of membership?</p> <p>Type? Name of representative?</p> <p>Status of church in Watertown?</p> <p>Status of Grace Evangelical in Springfield?</p>

	<p>Missions. They plan to designate a month this year to focus on Malawi and do presentation. They will decide upon membership after that. Andy's cousin has expressed interest in support, especially the boarding school. Also interested in communicating with the girls in boarding school</p>	<p>Suggest that we pray about this and bring up again at next meeting.</p> <p>Ken will ask Shadreck re: correspondence with boarding school students.</p>
	Committees -	
Service Trip Coordination	<p>Andy - had a conversation with 7 people linked by phone and 4 others re: a potential 3 from Crosby, FELC, and Monroeville. No decisions made. Discussed focus, timing, length, etc. Committed to pray until Feb. 4th and they will communicate with Andy if they want to go in 2013. Monroeville most likely looking at 2014 - they have a person who has raised chickens. This person would be very helpful for Malawi. Andy will send out email after Feb. 4th. Airfare costs vary greatly.</p>	Status of 2013 trip?
Membership	Ken looked in minutes and found that he is to be doing this	Membership update?
Small Business	<p>Women will learn how to sew in February. Joy connected with a Trade Fair in Grand Rapids, MI next week to display bags. Joy continues to make tote bags and smaller over the shoulder bags. Pictures on Facebook page. Jill has group making hobo bags. Still unsure in women have learned new weave pattern for bracelets. - need to communicate what sells. Request an email sent to Joy regarding types and colors. Most recent wire transfer was \$1026.00</p>	Joy will forward email to Yami regarding types and colors desired.
Fund Raising		
Marketing		
Finance		
Website		
	Other:	

Brochure	Susan - wants most up-to-date template so that she can send it out ASAP. Question re: putting the Facebook logo on the brochure. Not twitter.	
Donor Thank You Notes	Joy: has been working on a letter template. Susan will send out a general thank you. Discussion that year end donation letters need to be sent out corporately. Jeanne has receipts books that are stamped with MOCP. Since we were not a 502 (c) 3 in 2012, these letters are pretty much a courtesy . For people who did not donate through church , will need a year end letter. Susan still looking at software for a general database.	Ken and Susan will look further into a general database and report back at next meeting. Status of letters?
Other	Joy and Andy going to Faith and International Development Conference at Calvin College in Grand Rapid, Michigan next week - will be representing MOCP. They will be setting up a table at a fair trade fair. (January 31 - February 2, 2013)	
	Need to be a 501 (c) 3 status to become a recognized ministry partner of the NALC. Andy has discussed this with Rev. Gemechis Buba and will follow-up with him when status is obtained.	Andy: Ongoing.
	Ken received a letter from MVO regarding devastation following floods. Request for funds. Question regarding sending additional moneys. Jill stated that their women's group may consider this as an option.	Ken will forward MVO email to Jill and everyone.
	Ken reported on email from Shadreck regarding their new KOCM Board Director, Mr. Kachipanda. We still do not have any further information regarding what happened to Pastor Mambo.	
	Plan July meeting in Crosby. Blankets - FELC raised \$666.00 - additional funds will come in Chris Cichanowicz's birthday. Angie's also raised \$250.00 from her preschool. Final amount will be determined. Annual report was to give each child a blanket every 3 years. Now have 250 children registered. Can wait until April to send blanket money.	
	Skype - Andy's son Ian has looked into options for Skype and other video conferencing options. Ken and Andy will look into it and get with the rest of the committee.	Skype status?
Next Meeting	Monday, February 25, 2013 at 6:30 p.m. Ohio Time - Fireside Room	
Closure and Adjournment	Andy closed meeting in prayer.	